REPAIR RETURN FORM

aSP
Data Technology
Hardware • Software
Design • Consulting

ORGANISATION:	**If you have already spoken with a Service Technician, please provide details:**
ADDRESS:	**Date & Time:**
(Goods will be returned to address provided)	**Comments:**
CONTACT:	
EMAIL:	
PHONE: **FAX:**	

Please fill in this form with as much information as possible, and enclose it with your returned goods.
Please group all accessories into the section provided below (i.e. Power Packs, Cables, Cases, Stands).

PRODUCT NAME	SERIAL NUMBER	Detailed description of problem / reason for return (please do not just write 'Faulty' or 'Unknown')
		WARRANTY REPAIRS: Please include Invoice Number from purchase.
ACCESSORIES		

If you wish to expedite your repair, a Purchase Order for $200 will in most cases cover a service, minor repairs and replacement parts for your equipment.	**Your Purchase Order Number:**
	Purchase Order Value Limit:

Please allow an average of 10 working days for your repair to be completed

- ASP will contact you with a Repair Quotation before proceeding with the repair.
- To save time, if you provide a purchase order to a certain amount before a quotation is sent, this will be understood to be a 'go ahead' and ASP will thus proceed with work to this amount.
- Please be aware, should you decide not to go ahead with a repair, there will be a minimum labour charge of $66.00 (inc GST) plus freight, for processing, assessing and quoting of your equipment.

ASP Internal Use Only	
Repair #:	
Date:	
PO:	
Warranty	Yes No

If you haven't already been to our Support Centre , it contains Manuals, FAQs and other resources for 24/7 assistance.